

Remittance Form

Documentary Collection

Please send the fully completed and signed form to:
ING Trade Finance Services Department, W. Wilsonplein 5b, 9000 Ghent, Belgium

1. Drawer

Company name _____
Contact person _____
Address _____
Postal code _____ City _____
E-mail _____
Telephone number _____
Our reference _____

2. Drawee

Company name _____
Address _____
Postal code _____ City _____
Country _____

3. Drawee's Bank

Name _____
Address _____
Postal code _____ City _____
Country _____
BIC code (if available) _____

4. Documentary Collection Amount

Currency Amount _____

5. Documents attached

	copies		copies
<input type="radio"/> Bill of Exchange	_____	<input type="radio"/> _____	_____
<input type="radio"/> Invoice	_____	<input type="radio"/> _____	_____
<input type="radio"/> Insurance certificate	_____	<input type="radio"/> _____	_____
<input type="radio"/> Certificate of origin	_____	<input type="radio"/> _____	_____
<input type="radio"/> Packing list	_____	<input type="radio"/> _____	_____
<input type="radio"/> _____	_____	<input type="radio"/> _____	_____
<input type="radio"/> _____	_____	<input type="radio"/> _____	_____

6. Instructions

Deliver documents

- Against payment
 Against acceptance of the of the bill of exchange at ___ days after _____ or
 at - -

After acceptance

- Keep the bill of exchange in portfolio of drawee's bank for collection on the maturity date
 Avalise the bill of exchange

In the event of non-acceptance or non-payment

- Protest the bill of exchange

Drawee's bank charges payable by drawee

- May not be refused In case of refusal charge to us

Means of dispatching documents

- By courier service in one lot

Further instructions

- _____

7. Settlement instructions

Principal amount

Credit account number

Currency

Account number _____

Commission and charges

Debit account number

Currency

Account number _____

8. General Conditions

We request you to process this Documentary Collection in accordance with the instructions given in this Remittance Form. This collection is subject to the ICC Uniform Rules for Collections, latest version, as adopted and published by the International Chamber of Commerce in Paris and to the General regulations of ING Belgium SA/NV available on www.ing.be.

9. Signature

Place _____

Date - -

Name _____

Authorised signature(s)

ING will not be liable for any loss and/or damage resulting from the use of electronic means of communication, including, but not limited to, loss or damage resulting from failure or delay in delivery, interception or manipulation by third parties or computer programs used for electronic communications and transmission viruses.

The Applicant must promptly supply this original signed application form to ING at the request of ING.

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