

# Application

## For opening of an irrevocable Documentary Credit

Please send the fully completed and signed form to:  
ING Trade Finance Services Department, W. Wilsonplein 5b, 9000 Ghent, Belgium

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### 1. Applicant

Company name \_\_\_\_\_  
Contact person \_\_\_\_\_  
Address \_\_\_\_\_  
Postal code \_\_\_\_\_ City \_\_\_\_\_  
E-mail \_\_\_\_\_  
Telephone number \_\_\_\_\_

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### 2. Beneficiary

Company name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal code \_\_\_\_\_ City \_\_\_\_\_  
Country \_\_\_\_\_

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### 3. Beneficiary's bank/Advising bank

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal code \_\_\_\_\_ City \_\_\_\_\_  
Country \_\_\_\_\_  
BIC code (if available) \_\_\_\_\_

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#### 4. Instructions

Currency  Amount

Tolerance  About Percentage

Place of expiry

Expiry date  -  -

Credit available by  Payment  Negotiation

Credit available at  Sight  \_\_\_ days sight  \_\_\_ days after

By acceptance of a bill of exchange drawn on  ING  Advising bank

Opening  Confirmation by advising bank  Transferable  
 Insurance covered by applicant

All charges and commission except for issuing bank's charges to be borne by  Applicant  Beneficiary

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#### 5. Transport

Transshipment allowed  Yes  No  Conditional

Partial shipments allowed  Yes  No  Conditional

Latest date of shipment/dispatch/taking in charge  -  -

Freight payable by  Applicant  Beneficiary

Place of dispatch/taking in charge

Port of loading

Port of discharge

Place of destination

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#### 6. Goods description

Delivery incoterms 2010

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## 7. Documents required

- Signed commercial invoice in \_\_\_\_\_ copies
- Marine Bill of Lading
  - made out to order endorsed in blank
  - made out to the order of \_\_\_\_\_
  - notify applicant
- Air transport document consigned to \_\_\_\_\_
- Rail transport document addressed to \_\_\_\_\_
- Road transport document addressed to \_\_\_\_\_
- Packing list in \_\_\_\_\_ copies
- Insurance policy / certificate, covering the CIF / CIP value plus \_\_\_\_\_ %
- Certificate of origin issued and/or certified by a Chamber of Commerce or the competent authority
- Inspection certificate issued by \_\_\_\_\_ certifying that \_\_\_\_\_ (Please specify)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

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## 8. Additional instructions

Documents to be presented within \_\_\_\_\_ days after date of shipment, however, within the validity of the credit.

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## 11. Signature

Place \_\_\_\_\_

Date  -  -

Name/names \_\_\_\_\_

Authorised signature(s)

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ING will not be liable for any loss and/or damage resulting from the use of electronic means of communication, including, but not limited to, loss or damage resulting from failure or delay in delivery, interception or manipulation by third parties or computer programs used for electronic communication and transmission viruses.

The Applicant must promptly supply this original signed application form to ING at the request of ING.

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