

2023

# Postal File Format

USAGE GUIDE FOR POSTAL PAYMENT FILE

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# Index

- 1 Introduction ..... 2
  - 1.1 General info about the Postal payment format ..... 2
- 2 Format Layout..... 3
- 3 Example ..... 5

# 1 Introduction

This usage guideline describes how a Postal file format can be used to initiate Hungarian postal payments.

The file format can be uploaded in the channel:

- InsideBusiness Payments

## 1.1 General info about the Postal payment format

- A Postal payment file contains details of payments that will be paid out to the receiver at a post office in Hungary.
- The ordering account must be selected during upload of the Postal file.
- The file contains one header and multiple item records.
- Use spaces for empty data in alphanumeric fields.
- User zeroes for empty data in numeric fields.
- Numeric fields right aligned with preceding zeroes.
- Alphanumeric fields are left aligned and filled with spaces.
- Decimals are not allowed for amount, also no decimal separator is used.

## 2 Format Layout

Header block			
Starting Position	Field name	Description	Comments
1	Sender	M 8 a	Your Postal ID
9	Nature	M 1 a	Fill with 'E'
10	Date of the handing over	M 3 n	Number of the day (000-366)
13	Serial number of the handing over	M 2 n	Fill with '01'
15	Printing of the sender	M 1 n	Fill with '1'
16	Type of the statement	M 2 n	Fill with '81'
18	List of registered postal payments	M 1 n	Fill with '1'
19	Collected count	M 6 n	Total number of item records
25	Collected amount	M 16 n	Total amount of all item records
41	Filler	M 40 n	Fill with zeroes

Item record			
Starting position	Field name	Description	Comments
1	Addressee ID	O 24 a	Identification of the receiver
25	Addressee 1	M 24 a	Name of the addressee
49	Addressee 2	O 24 a	Optional second part of name of addressee
73	City	M 24 a	Residence of the addressee
97	Address	M 24 a	Address of the addressee
121	Zip code	M 4 n	Postal code of the address address
125	Amount	M 9 n	Amount to be paid
134	Fee	M 6 n	Fee concerned with payment
140	Comment 1	O 10 a	Comments
150	Comment 2	O 10 a	Comments
160	Comment 3	O 10 a	Comments
170	Filler	M 31 n	Fill with zero

#### Abbreviations in the table

M = Mandatory

O = Optional

a = Alphanumerical

n = Numerical

