

Send the signed form to your contact person at ING Commercial Cards

1. Company data

To be completed by the ING Corporate Card Programme Administrator

1a Company name

1b Surname and initials

1c Gender Male Female

1d Mobile number (incl. country code)

1e Company account number
11 Digit reference number shown on the top of the company statement

1f Company account number

1g Company account number

1h More than three company account numbers? Yes No

If yes, please fill in the Company account numbers form as well

2. Service type

2a SmartData reporting Yes No

If yes, please fill in section 3 and if applicable section 4

2b Smart Data File Delivery Yes No

If yes, please fill in 2c if applicable and proceed at section 5. Otherwise fill in the File Delivery To Defined Endpoint—Information Form (obtain via Smart Data Help) as well and proceed afterwards at section 5

2c File Delivery ID

Please fill in an existing File Delivery ID when the Company account number should be added to an existing Endpoint

2d Vendor

Leave empty if your vendor is not in the list. If your vendor is in the list, you don't need to fill in the File Delivery To Defined Endpoint—Information Form

3. Smart Data Administrator for Reporting

3a Add / Remove

 Add Remove

3b First name and surname

3c E-mail address, work

3d User ID

The user-ID is used to log in to Smart Data. Alphanumeric, a minimum length of six characters and a maximum length of 20 characters. A hyphen or underscore may be used, but other special characters, including spaces, are not allowed

4. Smart Data Administrator for Reporting

4a Add / Remove

 Add Remove

4b First name and surname

4c E-mail address, work

4d User ID

The user-ID is used to log in to Smart Data. Alphanumeric, a minimum length of six characters and a maximum length of 20 characters. A hyphen or underscore may be used, but other special characters, including spaces, are not allowed

4e More than two Smart Data Administrators for reporting?

 Yes No

If yes, please fill in the Administrators for reporting form as well

5. Historical Data / File re-creation (resend)

5a Historical data / File re-creation (resend)

 Yes, month(s) No

If yes, please fill in the number of months. For the costs see Brochure 'Tariffs ING Corporate Card'

6. Signature of Programme Administrator

6a Surname and initials

6b Date

dd-mm-yyyy

6c Town/City

6d Signature