

# ING Channel Conditions

## 1 Definitions and Interpretation

### 1.1 Definitions

Terms used in these ING Channel Conditions have the following meanings:

**Account**

Any account with ING or a third party payment services provider used for the execution of Payment Transactions.

**Agreement**

The agreement made between the Client and ING regarding an ING Channel.

**App**

An application provided or approved by ING on a phone, tablet or other (mobile) device to obtain access to an ING Channel.

**Authorisation Instrument**

The procedures and instruments as indicated by ING that the Client or User uses to access and use a Service and/or give (consent to) an Instruction to ING, including a payment instrument, an Electronic Signature, the PKI provided by ING or, if applicable, a third party, or any other means of access and use.

**Batch Payment Order**

A Payment Order that contains a group of several Payment Orders.

**Business Day**

A day designated by the European Central Bank as a day upon which banks are open for the execution of Services and Payment Transactions, excluding any Saturdays, Sundays and national public and banking holidays in the jurisdiction of the ING Office providing the relevant Service. Additional information regarding the applicable Business Days for each ING Office can be obtained from the relevant ING Office.

**Client**

Each person who is obtaining Services from ING.

**Conditions**

These ING Channel Conditions.

**Electronic Signature**

Data in electronic form attached to or logically associated with other electronic data that serves as a method of authentication. This includes but is not limited to a PKI, devices or files containing a private key with a personal digital certificate and, if applicable, the means of authentication and/or signing chosen by the Client and/or User, whether or

not required for the use of a Authorisation Instrument, based on options given by ING, or an applicable third party (e.g. a password, and or any other confidential identification code or number known only to the Client or User).

**ING**

ING Bank N.V. and/or any of its direct and indirect (local or foreign) subsidiaries and/or any of its or their affiliates, branches and offices. The term ING includes the ING Office.

**ING Channel**

InsideBusiness Portal, InsideBusiness Payments, InsideBusiness Trade, InsideBusiness Payments CEE Local Sites, InsideBusiness Connect File Transfer, InsideBusiness Connect for Swift, InsideBusiness Connect for EBICS, the App, or any other secure online banking system and/or an electronic communication channel provided by ING.

**ING Goods**

Any Authorisation Instrument, ING Channel, ING PKI device or other goods, instruments, equipment, documents, software-carrier and software provided by ING for the use of an Account, a Service and/or authentication of the Client or User.

**ING Office**

The relevant office(s) of ING Bank N.V. and/or any of its direct and indirect (local or foreign) subsidiaries and/or any of its or their affiliates, branches and offices providing the ING Channel or Service(s).

**Instruction**

The instruction or order, including a Payment Order, which is given by the Client or User through an ING Channel.

**Payment Order**

The instruction that is given by the Client, User or a third party, whether or not through an ING Channel, to execute a Payment Transaction.

**Payment Transaction**

An act initiated by the Client, User or a third party, as the case may be, whereby funds in, to or from the Account are deposited, withdrawn, credited, debited or transferred.

**Personal Data**

Any information that can be related directly or indirectly, alone or in combination with other information, to an identified or identifiable natural person.

**PKI**

A service provided by ING or a third party for the issuance and maintenance of digital certificates.

## Privacy Statement

A document or statement from ING containing information about how ING treats and takes care of personal data.

## Services

An ING Channel and the services accessible through an ING Channel under the Services Documents that ING provides to the Client.

## Services Documents

The Agreement, these Conditions and all (other) conditions, document, website, terms of use, instruction or agreement regarding Services.

## User

A person who is directly or indirectly authorised by the Client to perform certain acts for and on its behalf.

## Virus

A virus or any other software routine that is meant or designed to provide access to, or allow use of, a computer system by an unauthorised person, to render such system useless, damaged or erased, or to disrupt or deteriorate its normal use.

### 1.2 Interpretation and Construction

- a Unless the context clearly requires otherwise, a reference to these Conditions or a Services Document shall include a reference to any annex or schedule thereto. Headings in these Conditions are for ease of reference only.
- b Unless a contrary indication appears, a reference in these Conditions to:
  - i a “person” includes any natural person, legal entity, firm, company, corporation, government, state or agency of a state or any association, trust, joint venture, consortium or partnership (whether or not having separate legal personality) and shall include its successors in title, permitted assigns and permitted transferees;
  - ii an agreement, conditions, terms, rulebook or document is a reference to such agreement, condition, terms, rulebook or document as amended, supplemented or readopted from time to time;

## 2 General

### 2.1 Applicable Conditions

- a These Conditions apply to ING Channels and Services accessible through an ING Channel. Services accessible through an ING Channel may be subject to a separate agreement and additional terms and conditions as indicated in the relevant Services Documents. In case of a conflict between such Services Documents and these Conditions the Services Documents will prevail.
- b By signing the Agreement (whether or not electronically) or accepting any other document which refers to the applicability of these Conditions,

the Client confirms that it has received and agreed to the Conditions and acknowledges that these Conditions are binding upon the Client.

- c If these Conditions are provided to the Client in another language than English, then the English language version will in case of a conflict prevail.
- d Parties acknowledge that ING, when providing Services, must comply with the rules and regulations of (i) third parties such as the European Payments Council or any other relevant payment scheme, authority or body and (ii) third parties directly or indirectly providing (part of) a channel such as SWIFT SC. In the event of a discrepancy between a Services Document and the rules and regulations of such third party, ING will provide the Services in accordance with the rules of such third party.

### 2.2 Availability and Amendments Conditions

- a If requested ING will provide copies of the most recent version of the Conditions on paper or on another durable medium without charge.
- b ING may, at any time, amend these Conditions. ING shall inform the Client of amendments no later than two (2) months prior to the effective date of such amendments. Changes in costs and fees for an ING Channel can be applied with immediate effect and without prior notice. Any amendment of or supplement to any of the channel specific provisions incorporated in Annex Channel Specific Provisions, will be considered an amendment of or supplement to the Conditions only for those Clients that obtain the relevant ING Channel from the relevant ING Office. Any Client to which those channel specific provisions do not apply will not be informed of such amendment or supplement.
- c The Client will be deemed to have accepted the amendments, unless the Client has terminated in writing the Agreement prior to the proposed effective date of the amendments. Such termination is free of charge. If the Client chooses to so terminate, the Agreement shall terminate on the effective date of the amendments. On such date all claims of ING vis-à-vis the Client under the Agreement are immediately due and payable.

## 3 ING Channels

### 3.1 General

If agreed, ING shall enable the Client to use an ING Channel to access Services, appoint Users, submit and issue Instructions, receive information and reports, communicate with ING and/or conclude agreements regarding additional Services. The Client will only be allowed to use a specific Service accessible through an ING Channel if so agreed with the relevant ING Office.

### 3.2 Access and use of an ING Channel

- a To access and use an ING Channel, and any Services thereunder, the Client must use the Authorisation

Instrument as indicated in the applicable Services Documents or as communicated by ING. The appropriate Authorisation Instrument may differ per ING Channel and Service.

- b The Client shall not use an ING Channel for activities or purposes that are in violation of any law or regulation, or that can have a detrimental effect on the reputation of ING or on the integrity of the financial system.

### 3.3 App

- a If agreed, the Client may use an App to access and use Services. If accessed through an App, Services may be limited.
- b The Client herewith authorises all Users to accept for itself and on behalf of the Client the terms and conditions for the installation and use of an App.

### 3.4 System Requirements and Security

- a The Client shall comply with and act upon the most recent instructions and system, software and other requirements for implementing, accessing and using an ING Channel as stated by ING. ING will not be liable for any loss and/or damage incurred by the Client as a result of (i) changes to the software or equipment supplied by ING or a third party, (ii) improper functioning of equipment or software belonging to the Client or User (iii) failure to act upon instructions of ING or (iv) failure to comply with the conditions for implementation, access and use of an ING Channel.
- b The Client will need to have software for connecting to and communicating with an ING Channel and Internet access or access to an electronic communication network. ING is not a party to any agreement in this respect between the Client and its provider. All costs of access to and use of the services offered by these providers will be for the Client's account and ING will not be liable for any loss and/or damage incurred by the Client relating to the services offered by those providers.
- c The Client is responsible for the security of the systems and devices used to access an ING Channel. Without prejudice to the foregoing, the Client is obliged to ensure that up-to-date anti-Virus software, anti-spyware software, firewall software or any other relevant security tools are used to ensure the security of (the access to) an ING Channel and Services accessible via an ING Channel. Should the Client discover or suspect a Virus, spyware or unauthorised access to an ING Channel or Services the Client shall inform ING without delay and shall immediately take all necessary measures to prevent any loss and/or damage. ING reserves the right to block access to (part of) an ING Channel or Service following any such report.
- d The Client shall ensure that correct log-off procedures are followed when exiting or leaving an ING Channel, computer or other applicable device unattended. The Client shall further take all reasonable precautions to

prevent unauthorised use of an ING Channel and the operating stations or IT systems from which an ING Channel can be accessed.

## 4 Authorisation Instrument

### 4.1 Use of an Authorisation Instrument

- a These Conditions and other Services Documents applicable to an Authorisation Instrument specify which aggregate of personalised device(s) and/or set of procedures form an Authorisation Instrument.
- b The Client shall use an Authorisation Instrument in accordance with the Services Documents and instructions or information on the use of an Authorisation Instrument provided by ING.
- c An Authorisation Instrument is, unless indicated otherwise, strictly personal and non-transferable and may not be changed, copied or reproduced. In case of PKI, the digital certificate(s) may only be used for Services.
- d ING may assign a validity period to an Authorisation Instrument and ING is entitled to shorten or extend such validity period at any time.
- e If an Authorisation Instrument is provided by a third party, ING is not a party to the agreement between the Client and the provider of such Authorisation Instrument and all costs relating thereto shall be for the Client's account. ING will not be liable for any loss and/or damage, of any nature whatsoever, incurred by the Client relating to the services offered by such third party.
- f The Client shall upon receipt of an Authorisation Instrument take all measures required by ING to keep the Authorisation Instrument and its personalised security features safe. The Client shall furthermore take any measure that can reasonably be expected to ensure the security of the personalised security features and shall keep these features, including its Electronic Signature and password, secret from all others. The Client shall store the Authorisation Instrument in a place to which third parties have no access. Subject to evidence to the contrary, the fact that a personalised security feature and/or Authorisation Instrument is used by a third party will constitute proof that the Client has failed to keep or store such items safe and secure and that they were accessible to third parties. The Client shall ensure that Users shall observe and comply with all obligations of this Clause 4.1.
- g The Client shall take note of the information provided by ING in relation to the secure use of an Authorisation Instrument and the measures that the Client must take to prevent fraud or other misuse of such Authorisation Instrument and shall act, and shall ensure that Users shall act, in accordance with such information. ING may change such information and in urgent situations such changes can be applied by ING with immediate effect. ING will inform the Client accordingly.

- h The Client shall, and shall ensure that a User shall:
- i without undue delay notify ING, on becoming aware of (i) any loss, theft, misappropriation or unauthorised use of (a personalised security feature of) an Authorisation Instrument or (ii) a technical incident or any other fault which might jeopardise the security of (a personalised security feature of) an Authorisation Instrument. The means of notification and the contact details of ING can be found in an ING Channel or as otherwise communicated by ING. A failure to notify ING without undue delay constitutes gross negligence of the Client;
  - ii immediately send a confirmation in writing to ING of any telephonic notification, which written confirmation must contain the date, time and any further relevant information of such notification; and
  - iii forthwith report to the police and the other appropriate authorities the relevant event as referred to above under (i).

#### 4.2 Blocking

- a ING is authorised to block or suspend an Authorisation Instrument, ING Channel or access to (any Services accessible through) an ING Channel in case of the non-compliance with the instructions and requirements as referred to in Clause 3.4, any of the events as indicated in Clause 9.1.e or for reasons relating to (i) security or (ii) the suspicion of improper, unauthorised or fraudulent access or use thereof.
- b The Client may request ING to block its or a User's Authorisation Instrument or access to (any Services accessible through) an ING Channel and a User may request to block its Authorisation Instrument or access to (any Services accessible through) an ING Channel. Notwithstanding any blocking request, ING may continue the execution or forwarding of Instructions that have been given to ING by such Client or User prior to or shortly after receiving such blocking request if ING cannot reasonably prevent the execution or forwarding thereof.
- c Upon becoming aware of any improper, unauthorised or fraudulent access or use of an Authorisation Instrument or ING Channel by a User or a third party, the Client shall immediately terminate or block such person's access to and use of the Authorisation Instrument or ING Channel and shall inform ING promptly thereof. ING is not liable for any loss and/or damage incurred by the Client. The Client will indemnify ING for any loss and/or damage incurred, as a result of the failure by the Client to comply with this Clause.
- d ING is not liable for any loss and/or damage incurred by the Client or a third party as a result of the blockage.
- e In case of a block by ING, ING shall, where possible prior to such blocking, inform the Client of such a block and the reasons thereof, unless such communication

would compromise objectively justified security reasons or is restricted or prohibited by applicable laws or regulations.

- f ING shall unblock an ING Channel or the Authorisation Instrument, or replace the latter by a new Authorisation Instrument, once the reasons for blocking no longer exist.

## 5 Electronic Contracts/Electronic Signature

- 5.1 The Client may electronically agree to obtain (further) Services from an ING Office through an ING Channel if and to the extent so offered by that ING Office. It will be indicated per Service which requirements have to be fulfilled and when the agreement is effective.
- 5.2 For all Instructions, agreements and communications issued or agreed upon by electronic means through an ING Channel, the Client agrees that its Electronic Signature, or that of a User on the Client's behalf, constitutes proof of its consent and its identity and that it has the same evidential value as a document signed by the Client or User with its handwritten signature.
- 5.3 The Client agrees that Services Documents (including any amendments thereto) and all documents, information and/or conditions as referred to therein may be provided to the Client by electronic means whether or not the Agreement has been concluded electronically.

## 6 Power Of Attorney (PoA)

- 6.1 Any power of attorney (PoA) granted to a User to do business with ING on the Client's behalf must be in a form and format acceptable to ING. The PoA is, unless otherwise stipulated in such PoA, governed by the laws of the country of incorporation of the Client. The User so authorised may perform all acts indicated in the PoA in the name and for the account of the Client regardless of any conflict of interest of the User. The Client hereby irrevocably and unconditionally waives any defence or claim it may have based on the existence of any such conflict.
- 6.2 Any PoA, whether granted on paper, via an ING Channel or otherwise, is granted in accordance with and subject to these Conditions.
- 6.3 The Client shall ensure that Users are bound by and shall observe and comply with all obligations as indicated in the relevant Services Documents. The Client shall remain liable to ING for all obligations pursuant to the Services Documents including all acts and inactions of Users. Each User is, unless explicitly otherwise indicated in the PoA, fully competent to severally perform the authorised acts thereunder.

- 6.4 Each PoA is valid until expired or revoked. If due to applicable mandatory law a validity period has to be assigned then such PoA has, unless otherwise stipulated in the PoA, a validity period of 100 years. The Client must immediately notify ING in a form acceptable to ING of the expiry, revocation, or amendment of a PoA regarding any User. Until ING receives such notification any PoA shall, irrespective of any registration with any public record of the details and/or any changes to it, remain in full force and effect. ING may continue the execution or forwarding of Instructions that have been given to ING by such User prior to or shortly after ING has received such notification if ING cannot reasonably prevent the execution or forwarding thereof. The revocation, termination, expiry or amendment of a PoA does not have any consequences for nor shall affect (the validity of) any (i) Instruction with a scheduled execution date after the revocation, expiry or amendment, or (ii) PoA granted by a User prior to such revocation, expiry or amendment.
- 6.5 The Client is, if so indicated by ING, obliged to for and on behalf of ING identify and verify the identity (by means of a valid identification document) of each User and, if applicable, verify and validate the specimen signature of such User. The Client undertakes to securely store for a minimum period of seven years after the revocation or expiry of the relevant PoA all data regarding the identity and the verification and validation of the signature of each User. At ING's request the Client will provide such data in a format accessible to ING. ING is authorised to audit, examine and make copies of the data kept by the Client regarding the foregoing, and if so requested the Client must grant ING access to its premises and relevant data and records.
- 6.6 Upon ING's request the Client shall (i) confirm or ratify all acts that any User will have performed pursuant to and within the powers conferred by any PoA and (ii) promptly and duly execute all such documents and instruments, enter into such agreements and do all such acts and things as ING may reasonably determine as necessary in order to give effect to the provisions of this Clause 6.
- 6.7 If the Client has received a PoA from a third party to issue Instructions or perform acts through an ING Channel on behalf of such person, the Client expressly agrees and acknowledges that ING may rely on such PoA as being valid, binding and enforceable until it receives notification to the contrary in writing, or, if such revocation option is available, through an ING Channel.

## 7 Fees And Expenses

- 7.1 The costs and fees the Client is obliged to pay to the ING Office for an ING Channel will be notified to the Client from time to time. Changes in such cost and fees can be applied with immediate effect and without prior notice.
- 7.2 All payments payable to ING under the Agreement and these Conditions shall be calculated and made without set-off, deduction or counterclaim.
- 7.3 Unless explicitly indicated otherwise all amounts set out or expressed to be payable to ING are exclusive of any value added tax. If value added tax is chargeable the Client shall pay to ING (in addition to and at the same time as paying the original amount) an amount equal to the amount of such tax.
- 7.4 All taxes and levies – under whatever name and levied by whomever – that concern the relationship between the Client and ING are for the Client's account. If the Client is compelled by law or regulation to withhold or deduct any sum from any amount payable to ING, the Client will pay such additional amounts as may be needed for ING to receive the full amount had no such withholding or deduction been required.

## 8 Liability

### 8.1 Limitation of ING's liability

- a Without prejudice to any other limitations of liability as stipulated in these Conditions or other Services Documents, ING will only be liable to the Client for any direct loss and/or damage, regardless of whether ING's liability is asserted on the basis of these Conditions, Services Documents, the provision of Services, tort or otherwise. ING does not limit its liability for direct loss and/or damage caused by ING's gross negligence or wilful misconduct.
- b If any loss or damage relates to a payment service and the Client is subject to separate terms and conditions that govern the payment services of ING, any liability of ING will be subject to the limitations as indicated in said conditions.
- c ING will not be liable for any indirect or consequential loss or damage regardless of whether ING's liability is asserted on the basis of these Conditions, Services Documents, the provision of Services, tort or otherwise. Indirect and consequential loss or damage includes, but is not limited to, damage to reputation, costs of procuring an equivalent service or product and loss of profit, business, business opportunity, goodwill, data, anticipated savings, customers and contracts, and regardless whether or not such loss or damage was foreseeable.

## 8.2 Use of an ING Channel

- a ING does neither warrant that an ING Channel will be available, uninterrupted or complete at all times nor that it shall be free from errors, faults or Viruses. Unless explicitly indicated otherwise, the information in or provided through an ING Channel does not constitute advice. ING will not be liable for any loss and/or damage resulting from the use of (or inability to use) an ING Channel including losses or damages caused by Viruses or any incorrectness or incompleteness of the information in or provided via an ING Channel.
- b ING will not be liable for any loss and/or damage resulting from the use of electronic means of communication, including, but not limited to, loss or damage resulting from failure or delay in delivery of electronic communications, interception or manipulation of electronic communications by third parties or by computer programs used for electronic communications and transmission of Viruses.
- c An ING Channel may provide links to external Internet sites operated by a third party or said websites may contain links to an ING Channel. ING will not be liable for the operation, use or content of such third party Internet websites.

## 8.3 Information

- a The Client expressly acknowledges and agrees that ING will not be responsible for the accuracy, completeness or timeliness of information obtained from a third party and provided through an ING Channel.
- b If the Client contests any of the information regarding or relating to a Service it should follow the procedure as indicated in the applicable Services Documents.

## 8.4 Amendment and Availability of an ING Channel

- a ING has the right to unilaterally change (the functions within) an ING Channel with immediate effect if it cannot reasonably be expected that ING continues to provide an ING Channel in this manner. ING will not be liable to the Client or any third party for any loss and/or damage resulting thereof.
- b If at any time the Client ascertains that all or any part of an ING Channel is unavailable and/or not working properly it will promptly inform ING thereof.

## 8.5 Indemnity

The Client will indemnify ING against any direct, indirect and/or consequential loss, damage, cost and expense (including legal expenses) incurred by ING and arising from or in connection with:

- ING being or becoming involved in any dispute, judicial or extrajudicial proceeding or any out-of-court (redress) proceeding between the Client and a third party;
- the collection of amounts owed by the Client to ING;

- claims by third parties made against ING regarding the Client's ING Channel, unless caused by the gross negligence or wilful misconduct of ING;
- failure by the Client or User to comply with these Conditions;
- fraud committed by the Client or User;
- any PoA granted by the Client to the User or by a third party to the Client and/or any action taken thereunder, being invalid, non-binding or unenforceable; and/or
- any failure of the Client to take all required corporate actions for the validity and enforceability of a PoA.

## 8.6 Force Majeure

ING will not be liable vis-à-vis the Client for its failure to perform any obligation under these Conditions if such failure results from any cause beyond ING's control including, but not limited to, acts of God, war or acts of terrorism, industrial disputes, strikes any breakdown or failure of transmission or communication facilities or clearing and settlement organisations, power disruptions, acts, laws or regulations of national, foreign or international administrative, civil, or judicial authorities. If a force majeure event occurs, ING will take such actions or measures as may reasonably be required to limit the adverse effects of such event.

## 8.7 Severability

- a The obligations of each ING Office regarding any Service are separate and independent obligations. No ING Office is responsible for the obligations of any other ING Office under the applicable Services Documents.
- b Unless otherwise instructed by ING, any obligation or debt arising under or relating to a Service to an ING Office can only be fulfilled and repaid towards that ING Office.

# 9 Term and Termination

## 9.1 Term and Termination

- a The Agreement will be entered into for an indefinite period of time.
- b The Client may at any time terminate the Agreement or any ING Channel provided thereunder in writing with a one (1) month notice period. The notice period will be calculated from the first (1<sup>st</sup>) day of the calendar month following receipt of such notice of termination. All amounts that the Client owes to ING pursuant to the Agreement are immediately due and payable upon termination.
- c ING may at any time terminate the Agreement in writing with a two (2) months' notice period.
- d In case an Agreement has been concluded between one or several ING Offices and one or several Clients and such Agreement has been terminated between an ING Office and a Client, the Agreement remains valid with respect to the other ING Offices and Clients.

- e ING is authorised to terminate the Agreement, terminate or block any specific Service thereunder, or suspend the performance of its obligations under the Agreement and these Conditions, with immediate effect, without being required to pay damages or any form of compensation:
  - i if it is unlawful for ING to provide such Service;
  - ii if ING has established or reasonably suspects that the Client uses or used a Service for activities or purposes that (i) are contrary to laws or regulations, (ii) can harm ING's reputation or (iii) undermine the integrity of the financial system;
  - iii in the event of bankruptcy, insolvency, moratorium, statutory debt adjustment, dissolution or liquidation of the Client or any other analogous proceedings;
  - iv in case the Client breaches any of its obligations under Clause 13.1.a); and/or
  - v in case the Client breaches any of its obligations under the Services Documents, other than under Clause 13.1.a), and fails to correct such failure within five (5) Business Days of receiving written notice of default from ING;
- f Upon termination, all outstanding obligations and all costs and fees relating to an ING Channel are immediately due and payable without prior written notice being required. If the Agreement is terminated during a period for which such costs and fees in connection with an ING Channel are due and payable, these costs and fees shall be due and payable for this whole period and any cost and fees paid in advance for said period will not be reimbursed.

## 9.2 Survival

Rights and obligations under the Agreement and these Conditions that by their nature should survive, including, but not limited to, any and all indemnification provisions, will remain in effect after termination or expiration thereof.

## 9.3 Partial Invalidity/Unenforceability

If at any time any provision of these Conditions is or becomes illegal, invalid or unenforceable in any respect under any law or regulation of any jurisdiction, the legality, validity or enforceability of the other provisions shall not in any way be affected or impaired thereby.

## 10 Transferability

ING may transfer its rights and/or obligations under the Agreement and these Conditions to a third party. Without ING's prior written consent, any and all rights and obligations of the Client under the Agreement and these Conditions cannot be transferred or assigned.

## 11 Processing of information and bank secrecy

- 11.1 ING will obtain, use or otherwise process data, documents and information relating to the relationship with the Client, User and/or the Services for the provision

of the Services and for internal analysis and supervision, risk management, product development, marketing activities, centralisation of storage, to safeguard ING's security and integrity, to comply with legal obligations and for any other purpose as communicated by ING. The obtaining, using and processing of Personal Data is subject to Clause 12 of the Conditions.

- 11.2 To the extent permitted by any applicable law or regulation, the Client waives any bank secrecy, if any, and agrees with the transferring, processing and disclosure by ING of any data, documents and information obtained from or relating to the Client and any Services (i) within ING or to any third party service provider for any of the purposes as indicated in this Clause (ii) to any third party for any of the purposes as indicated in Clause 10 and 13.3 of the Conditions (iii) to any applicable credit register, (iv) if required for the providing of Services to the Client or any of its affiliates, to affiliates of the Client and (v) as permitted or required by any applicable law or regulation, legal process, regulatory action, order, judgement or decree of a court or (vi) to enable ING to comply with requests from or obligations towards local and foreign (tax) authorities.

## 12 Personal Data protection

- 12.1 In addition to Clause 11 of the Conditions, with regard to the obtaining, using and processing of Personal Data, the Client acknowledges that Personal Data may be processed, transferred and disclosed outside of the ING Office that obtained such data and represents and warrants (i) that it has received and read the Privacy Statements of the ING Offices (which is hereby incorporated by reference) and (ii) that it will inform and refer all authorised representatives, Users and (other) natural persons interacting on behalf of the Client with ING to this Clause 12 and the applicable Privacy Statements. The applicable Privacy Statements can be found on <https://www.ingwb.com/en/service/privacy-and-legal-statements/privacy-statement>
  - 12.2 ING processes Personal Data in accordance with the applicable personal data protection laws and regulations and ING's "Global Data Protection Policy for Client, supplier and business partner data" (as from time to time amended or replaced by a similar global policy). The policy was approved by the data protection authorities in the applicable EU Member States. The Global Data Protection Policy can be found on <https://www.ing.com/Privacy-Statement.htm>
- ## 13 Miscellaneous
- 13.1 **Cooperation, Information and Contact Details of the Client**
    - a The Client shall, and shall ensure that each User shall:

- comply with all applicable laws and regulations, including anti-money-laundering, anti-terrorism financing, tax and sanctions laws and regulations;
- grant its full cooperation to ING for purposes of combating money laundering practices and terrorism financing, maintaining transparent and sound financial markets and/or any other matter to prevent (financial) fraud;
- cooperate with ING and provide upon request all information ING requires by law, regulation or according to ING's internal policies for the provision of the Services;
- provide all information and do all such acts and things to enable ING to comply with requests of local and foreign (tax) authorities; and
- provide ING with all information required to check its identity and comply with know-your-client (KYC) regulations.

- b The Client shall provide ING with information regarding its activities and objectives and the (intended) use of an ING Channel and inform ING regarding any change in its contact details. If the contact details are not or no longer known due to the Client's fault, ING can attempt to find out the contact details of the Client without being obliged to do so. The costs of such an investigation are for the Client's account.
- c When dealing with ING, the Client and each User is obliged to identify itself, with any method or document as indicated by ING. ING may carry out additional checks, and the Client or User may be required to answer questions in order to verify its identity.
- d The Client explicitly agrees and acknowledges that ING may rely that all information provided by the Client or User to it is correct, accurate and complete until ING receives written notification to the contrary. The Client will notify ING as soon as possible, and ultimately within thirty (30) days, of any changes and/or updates of the information provided pursuant to this Clause 13.1.

### 13.2 Evidence

- a The information contained in ING's records is deemed to constitute conclusive evidence between ING and the Client, unless the Client provides evidence to the contrary. ING is not required to keep its records for a period longer than the statutory record keeping period.
- b Every form of communication, including Instructions, announcements and reports relating to products and services of ING and third parties, and furthermore any other form of written or electronic communication between the Client and ING, can be evidenced by ING by a written or electronic reproduction and/or copy of this communication from ING's systems. Such communication and reproductions or copies thereof provide conclusive evidence between ING and the

Client, unless the Client provides evidence to the contrary.

### 13.3 Subcontracting

In providing an ING Channel, ING may use third parties and may (partially) subcontract activities.

### 13.4 Ownership and Intellectual Property Rights

- a The Client is granted a strictly personal, non-exclusive, non-transferable and non-assignable license to use and install software provided by ING for an ING Channel. However, no property or intellectual rights are transferred to the Client. This license provides only the right to install the software on the Client's computer and to use it for an ING Channel in accordance with the purposes as indicated in these Conditions and as otherwise indicated by ING and is limited to the period the Client is authorised to use an ING Channel.
- b ING and the person who has conferred the right of use on ING retain all rights, including ownership, copyrights and intellectual property rights, of all ING Goods as well as to all information, recommendation and/or (other) services provided.
- c The Client is not permitted to change, copy, distribute, transfer, display, publish, sell or license the (content of the) ING Goods, to produce or use any works derived from it or to create any link, hypertext or deep link from or to an ING Channel.
- d The trade names, brands and logos (or signs similar thereto) from ING and appearing on or in the ING Goods are the property of ING. The Client is not permitted to use any of those trade names, brands and logos without prior written consent of ING.
- e The Client will immediately destroy or return the ING Goods, its personalised security features and/or any instruments for using and/or accessing an ING Channel (that are capable of being returned) to ING if requested to do so.

### 13.5 Counterparts

The Agreement may be executed in any number of counterparts and this has the same effect as if the signatures on the counterparts were on a single copy of the Agreement.

## 14 Applicable Law and Disputes

### 14.1 Applicable Law

- a Unless otherwise indicated, the relationship between a Client and ING regarding a Service and any non-contractual obligations arising out of or in connection therewith, will be governed by and construed in accordance with the laws of the country in which the ING Office is located which is providing the relevant Service.
- b If for a specific Service a choice of law is made which deviates from the applicable law as indicated in paragraph a) of this Clause, this choice of law will



prevail and the relationship between a Client and ING regarding the relevant Service, including the relevant parts of these Conditions, will be governed by such law.

#### 14.2 Disputes

The Client will first raise any complaints arising from or relating to a Service with ING, taking into account the complaint procedure of such ING Office.

Information regarding the applicable complaint procedure can be found on

<https://www.ingwb.com/en/service/compliance/complaints-procedures>

The complaint procedure may be made available in the English language and any reply of ING may be made on paper or other durable medium.

- a Excluding any out-of-court complaint and/or redress procedure, ING and the Client hereby irrevocably submit to the exclusive jurisdiction of the courts of the capital city of the jurisdiction whose laws govern the Service in accordance with Clause 14.1. If ING is acting as the plaintiff, ING may (if permitted by law) take proceedings to another competent court and/or concurrent proceedings in any number of jurisdictions.

# Annex 1. Channel Specific Provisions

This Annex forms an integral part of the ING Channel Conditions (the Conditions). All terms in this Annex have the same meaning as terms defined in the Conditions. In addition to the Conditions the following provisions shall apply to the following ING Channels.

## 1 InsideBusiness Portal

- 1.1 This Clause 1 only applies to InsideBusiness Portal. The Client may use InsideBusiness Portal if so agreed with the ING Office providing InsideBusiness Portal.
- 1.2 The ING Office will, if agreed and to the extent possible, enable the Client to use InsideBusiness Portal for the services as contemplated in Clause 3.1 of the Conditions. In addition, through InsideBusiness Portal the ING Office will provide the Client access to other ING Channels and/or will enable clients to track and trace Instructions submitted through another ING Channel. Additional information regarding the functionalities of and the services provided through InsideBusiness Portal can be obtained from the ING Office.
- 1.3 The Client may use an App to access and use InsideBusiness Portal.
- 1.4 In addition ING will, if agreed, provide the Client with the possibility to authorise or decline (Batch) Payment Orders in InsideBusiness Portal, which are initiated in other ING Channels. Further limitations regarding this Service and suitable Payment Orders may apply. Additional information regarding the functionalities of and the services provided through InsideBusiness Portal can be obtained from ING.
- 1.5 Batch Payment Orders that are initiated in other Channels and delivered to InsideBusiness Portal for authorisation are treated the same way as Batch Payment Orders which are initiated within InsideBusiness Portal. Authorisation is done based on Batch Payment Order level. Information regarding Payment Orders, which are initiated in other ING Channels and delivered to InsideBusiness Portal for authorisation is only available on Batch Payment Order level and not on individual Payment Order level.
- 1.6 If InsideBusiness Portal is used for payment and reporting purposes, a Payment Order for execution on a specific date or at the end of a certain period can be revoked within InsideBusiness Portal until the end of the Business Day preceding the day of forwarding to the third party payment services provider.
- 1.7 Contrary to the provision in the ING Wholesale Banking Conditions, or any similar clause in any other relevant payment Services Document, indicating that the ING Office will forward Instructions to the relevant third party service provider upon its receipt, the ING Office will forward Instructions to the third party payment services provider responsible for its execution on the Business Day indicated by the Client and/or User for its execution.
- 1.8 Country specific conditions apply for InsideBusiness Portal provided by the following ING Offices. These country specific conditions will prevail over the non-country specific conditions:
  - a ING Bank N.V., pobočka zahraničnej banky (Bratislava Branch)
    - i The words “of the capital city” in Clause 14.2.b of the Conditions are hereby deleted.
    - ii Any dispute, claim or conflict arising from, or in connection with, a Service may be resolved in arbitration proceeding pursuant to Act No. 244/2002 Coll. on Arbitration as amended (the “Arbitration Act”) only if ING and the Client entered into a written arbitration agreement, unless the Arbitration Act provides otherwise. The arbitration agreement must satisfy the requirements set out in the Arbitration Act. A delivered arbitral award which can no longer be reviewed under the Arbitration Act, has the same effect on the parties to the arbitration proceedings as a final judgement of a court.
    - iii Any dispute, claim or conflict arising from, or in connection with, a Service may be resolved out-of-court by means of a mediation under Act No. 420/2004 Coll. on Mediation as amended (the “Mediation Act”) only if ING and the Client entered into a written agreement on the settlement of the dispute through mediation under the Mediation Act. Mediation does not prevent ING or the Client from bringing an action in court or from initiating arbitration proceedings. The mediation may result in an agreement binding on the parties.
    - iv The Client expressly acknowledges and agrees that the communication between ING and the Client through applicable Channel change forms will be carried out in English language.
  - b ING Bank N.V., Bucharest Branch
    - i In addition to Clause 2 “Applicable Conditions” in the Conditions, the provisions of ING’s framework agreement on payment services applicable to the Client (“Wholesale Banking Conditions” or, as the case may be, “General

terms and conditions for legal persons and other entities” of ING Bank N.V. Bucharest Branch together with its relevant annexes) acknowledged and accepted by the Client upon the execution date of the account opening/business relation application, as amended from time to time, shall also apply to the Parties with respect to any issue not expressly otherwise regulated herein. Should there be any discrepancy between the framework agreement and the terms and conditions of these ING Channel Conditions, the provisions of these ING Channel Conditions shall prevail”

- ii In addition to the provisions of Clause 14.2, for the purpose of amicable solving of the potential disputes with ING, in relation with a payment service, the Client may resort to extrajudicial dispute solving procedures and may notify the competent authorities as provided by local legislation and detailed on <https://www.ingwb.com/en/service/privacy-statements/channel-conditions>
- iii Regarding InsideBusiness Portal the Parties confirm that each and every clause in these Conditions have been analysed and negotiated by the parties according to their requirements and objectives, and thus the provisions regarding standard form agreement, standard and unusual clauses from the Romanian Civil Code are not applicable. Each party is entitled to propose amendments and accepts the final provisions of these Conditions in full awareness as a result of the successful negotiation between the parties.
- iv In relation to products and/or services, the Client may issue or deliver service requests in electronic form, e.g. as an attachment to a registered service request or may deliver instructions, forms or other documents for legal acts made in written or stricter form. In such case, the relevant instruction shall be deemed to be duly delivered to ING at the moment the electronic instruction is being delivered to ING via the relevant Channel as previously agreed with and/or made available by the ING Office. ING reserves the right to suspend/ discontinue acceptance of such documents transmitted, at any time, by a simple written notice sent to the Client. For the avoidance of doubt, a service request/ instruction/document still needs to comply with the agreement for the relevant product and/or service to which it applies in order to be accepted and processed by the relevant ING Office.
- c ING Bank N.V., Lancy / Geneva Branch
  - i. The definition of Business Day in Clause 1.1. of the Conditions shall be replaced with “A day (other than a Saturday or Sunday) on which

banks are open for general business in Geneva and Zürich (Switzerland).”

- ii The definition of Personal Data in Clause 1.1. of the Conditions will be replaced with: “Any information that can be related directly or indirectly, alone or in combination with other information, to an identified or identifiable natural or legal person.”
- iii In addition to Clauses 11 and 12 of the Conditions the Client for itself and, where relevant, on behalf of its User(s), representatives, shareholder(s) and beneficial owner(s):
  - will refer all the above mentioned persons to the applicable Privacy Statement when providing information on those persons
  - expressly consents with the processing, disclosure and transfer of any Personal Data and information which is subject to banking secrecy, confidentiality or data protection obligations;
  - releases the ING Office from its banking secrecy, confidentiality and data protection obligations;
  - authorises the ING Office to grant access and/or transmit from time to time, for further processing, storage, and sharing and consultation, Personal Data and information to ING and/or to third parties in Switzerland or abroad to the extent such transmission is necessary, desirable or incidental to the carrying out of the Services, to any purpose mentioned in the present conditions or in the relevant Privacy Statement; andequally, the Client acknowledges and agrees that all parties directly or indirectly involved in the performance of Services may store, process and/or transmit such information to third parties, including local and foreign regulators and authorities.
- d ING Bank N.V., Milan Branch
  - i The words “the capital city of the jurisdiction whose laws govern the ING Channel in accordance with Clause 14.1” in Clause 14.2.b of the Conditions shall be replaced by the words “Milan, Italy”.
  - ii In addition to Clause 14.2 of the Conditions, if the Client is not satisfied with the outcome of the complaint procedure or has not received a reply within 30 days, it may, provided the relevant requirements are met, file a complaint with the Banking and Financial Arbitrator (ABF), in accordance with the rules set out on [www.arbitrobancariofinanziario.it](http://www.arbitrobancariofinanziario.it). A procedure with the ABF shall exempt the Client from the mediation procedures as indicated below. For the purposes of resolving out of court any disputes arising from this agreement, and in connection with the

obligation under Legislative Decree No. 28/2010 as amended by Law no. 98/2013, the Client and ING may resort to the “Conciliatore Bancario Finanziario” (an association for alternative dispute resolution). The rules governing the Conciliatore Bancario Finanziario may be consulted at the website: [www.Conciliatorebancario.it](http://www.Conciliatorebancario.it), or with another institution enrolled in the specific registry curated by the Ministry of Justice and specialised in banking and finance.

- e ING Bank N.V., Prague Branch
  - i These country specific conditions apply also to any and all ING Channels and Services which (or access to which) are provided by ING Bank N.V., Prague Branch through InsideBusiness Portal. Unless agreed otherwise, Services via InsideBusiness Portal are subject to the ING Wholesale Banking Conditions.
  - ii The execution date of a Payment Order may not be later than 90 days from the receipt of such order by the Czech ING Office.
  - iii Clause 6.5 of the Conditions is hereby deleted and replaced by new Clause 6.5 as follows “The identity of each User must be verified (especially by means of a valid identification document) in accordance with requirements of Czech laws before such a User shall access and use any ING Channel or perform any acts on behalf of the Client with respect to any ING Channel. The Client is, if applicable, obliged to verify and validate the specimen signature of each User. The Client is, if so indicated by ING, obliged to provide ING with the original or verified copy of the relevant PoA or with any other evidence or data hereof.”
  - iv In Clause 14.2(b) of the Conditions, the words “courts of the capital city of the jurisdiction whose laws govern the Service in accordance with Clause 14.1” are hereby deleted and replaced by words “the District Court of Prague 9 or the Municipal Court in Prague, the Czech Republic, in first instance”.
  - v The Client hereby acknowledges and agrees, that Services Documents, Services and/or any other information relating to Services can be provided or made available only in English language.
  - vi The Client hereby expressly accepts the provisions set out in Clauses 3.4 (ING not liable in case of loss and/or damage of any system), 4.1.(g) (Authorisation Instrument safe), 4.1.(h)(i) (Client notifies ING in case of loss/theft/unauthorised use of Authorisation Instrument), 4.2 (blocking of Authorisation Instrument), 6.4 (change of PoA), 8 (liability), 9.1.(e) (ING's right to terminate), 9.1.(f) (consequences of termination), 10 (transfer of rights and obligations), 11 (processing of information and bank secrecy), 12 (personal data protection), 13.3 (ING's right to subcontract) and 14 (applicable law and disputes) of the Conditions; and the provisions of country specific conditions for any ING Channel provided by ING Bank N.V., Prague Branch set out in Annex 1: Channel Specific Provisions of the Conditions.
- vii The client may issue or deliver service requests in relation to Products and/or Services in electronic form, e.g. as an attachment to a registered service request or to deliver instructions for legal acts made in written or stricter form. In such case, the relevant instruction shall be deemed to be duly delivered to the other party at the moment an electronic copy of that instruction is being delivered to that other party via the relevant Channel.
- f ING Bank (EURASIA) JSC
  - i The InsideBusiness Portal Rulebook as published from time to time by ING BANK (EURASIA) JSC (the “Russian Rulebook”) is a Services Document and applies to the relation between the Client and ING Bank (EURASIA) JSC with regard to InsideBusiness Portal.
  - ii The definition of Business Day in Clause 1.1 of the Conditions shall be replaced with “A day which is a business day in accordance with Russian labour laws and accounting for possible changes in the holiday schedule by the Government of the Russian Federation.”
  - iii The word “English” in Clause 2.1(c) of the Conditions shall be replaced with “Russian”.
  - iv Clause 2.2(b) of the Conditions shall be amended by adding after the words “amend these Conditions” the words “and the Russian Rulebook”.
  - v Clause 6.4 of the Conditions shall be amended by adding after the words “a validity period of 100 years” the words “(or 1 year, for powers of attorney governed by Russian law)”.
  - vi Clause 6.5 of the Conditions is not applicable to InsideBusiness Portal.
  - vii Clause 14.2(b) of the Conditions shall be replaced with the following “All disputes arising out of or in connection with the Agreement shall be exclusively and finally settled under the Rules of International Commercial Arbitration Court at the Chamber of Commerce and Industry of the Russian Federation. The arbitration proceedings shall be conducted in the Russian language.
- g ING Bank, a branch of ING-DiBa AG
  - The conditions in the ING Channel Conditions and the following additional provisions shall apply to Services provided by ING Bank, a Branch of ING-DiBa AG in/from Germany. Any reference to ING or ING Office in this Schedule shall be construed as a reference to ING Bank, a Branch of ING-DiBa AG, unless the context requires otherwise. ING Bank, a Branch of ING-DiBa AG, with registered

office at Hamburger Allee 1, 60486 Frankfurt am Main, Germany, is registered with the Commercial Register Frankfurt am Main, Local Court, HRB 7727 and subject to the supervision of the European Central Bank, Sonnemannstraße 20, 60314 Frankfurt am Main and the Bundesanstalt für Finanzdienstleistungsaufsicht, Graurheindorfer Str.108, 53117 Bonn.

- i The words “Changes in such cost and fees can be applied with immediate effect and without prior notice” of Clause 7.1 of the Conditions related to the fees and expenses are hereby deleted and the following shall be incorporated as a new sub-clause of Clause 7 of the Conditions: “Changes in charges or fees for banking services, which are typically and permanently used by the Client during the business relationship with ING (e.g. account and portfolio management), shall be offered to the Client no later than two months before the terms shall enter into force. The Client has the right to indicate its disapproval before the proposed effective date of the change. Otherwise the change shall become effective upon the proposed effective date. ING shall expressly draw the Client's attention to this consequence in its offer. The Client shall have the right to terminate the respective Agreement with immediate effect and without costs before the suggested changes enter into force. ING shall expressly draw the Client's attention to this termination right in its offer. If the Client terminates the Agreement, the increased charges or fees shall not be applied to the terminated Agreement.”
- ii Clause 7.2 of the Conditions related to set-off, deduction or counterclaim of payments shall be replaced with the following “All payments to be made to the German ING Office under the Service Documents shall be calculated and made without (and free and clear of any deduction for) set-off or counterclaim, except for claims of the Client that have been confirmed by a court, are ready for decision or are undisputed by ING.”
- iii Clause 8.1 (a) of the Conditions related to ING's liability shall be replaced by the following: “ING's obligation to pay damages shall be limited as follows: For damages caused by a breach of a material contractual obligation, ING shall only be liable up to the amount of the typically foreseeable damage at the time of entering into the Agreement; ING shall not be liable for damages caused by a breach of a non-material contractual obligation.”
- iv Clause 8.1 (c) of the Conditions shall not be applicable.
- v The first sentence of Clause 8.5 of the Conditions related to indemnity shall be replaced by the following: “The Client will indemnify ING against any direct, indirect,

and/or consequential loss, damage, cost and expense (including legal expenses) incurred by ING for which the Client is responsible and arising from or in connection with.”

- vi The first sentence of Clause 9.1 e of the Conditions related to the termination or suspension of the Agreement shall be replaced by the following:  
“The Client and ING have the right to terminate the Agreement for good cause with immediate effect. ING shall in particular be entitled to terminate the Agreement or terminate or suspend any specific Service with immediate effect and without being required to pay damages or any form of compensation.”
- vii For these Conditions gross negligence (“grobe Fahrlässigkeit”) of ING means to infringe due diligence and care (“verkehrsübliche Sorgfalt”) in a particular serious degree, if simplest, very obvious considerations are omitted or brushed aside and not taken into account what had come to everyone's mind in the given case.
- viii The following provisions shall apply in addition to Clause 11 of the Conditions as new clauses 11.3 to 11.6.  
**11.3 Banking secrecy**  
ING has the duty to maintain secrecy about any Client-related facts and evaluations of which it may have knowledge (banking secrecy). ING may only disclose information concerning the Client if it is legally required to do so, if the Client has consented thereto or if ING is authorised to disclose banking affairs.  
**11.4 Disclosure of banking affairs**  
Any disclosure of details of banking affairs based on inquiry from a third party (not part of ING) for a statement regarding the clients banking affairs (a “Bankauskunft”) comprises statements and comments of a general nature concerning the economic status, the creditworthiness and solvency of the Client; no information shall be disclosed as to amounts of balances of accounts, of savings deposits, of securities deposits or of other assets entrusted to ING or as to amounts drawn under a credit facility.  
**11.5 Prerequisites for the disclosure of banking affairs**  
ING shall be entitled to disclose banking affairs concerning legal entities and on businesspersons registered in the German commercial register, provided that the inquiry relates to their business activities. ING shall not, however, disclose any information if it has received instructions to the contrary from the Client. Details of banking affairs concerning other persons, in particular private Clients and

associations, shall be disclosed by ING only if such persons have expressly agreed thereto, either generally or in an individual case. Details of banking affairs are disclosed only if the requesting party has substantiated its justified interest in the information requested and there is no reason to assume that the disclosure of such information would be contrary to the Client's legitimate concerns.

11.6 Recipients of disclosed banking affairs  
ING shall disclose details of banking affairs in accordance with Clause 11.4 and 11.5 above, only to its own clients as well as to other credit institutions for their own purposes or those of their clients."

- ix In deviation from Clause 14.2 (b) of the Conditions related to the applicable court, the German ING Office and the Client hereby irrevocably submit to the exclusive jurisdiction of the courts of Frankfurt am Main, Germany. ING may (if permitted by law) commence proceedings in another competent court.
- h JSC ING Bank Ukraine
  - i The words "European Central Bank" in the definition of Business Day in Clause 1.1 of the Conditions are hereby replaced by the words "National Bank of Ukraine".
  - ii The definition of Electronic Signature in Clause 1.1 of the Conditions shall be amended by adding the words "Electronic signature means the electronic digital signature according to Ukrainian law".
  - iii The word "English" in Clause 2.1(c) of the Conditions shall be replaced with "Ukrainian".
  - iv In addition to Clause 12 of the Conditions, the Client declares that it has obtained consent from data subjects whose personal data is made available to ING.
- i ING Bank N.V., French Branch  
The conditions in the ING Channel Conditions and the following additional provisions shall apply to Services provided by ING Bank N.V., French Branch in/from France. Any reference to ING or ING Office in this Schedule shall be construed as a reference to ING Bank N.V., French Branch, unless the context requires otherwise.  
ING Bank N.V., French Branch, with registered office at Immeuble Lumière, 40 Avenue des Terroirs de France, 75012 Paris, France, is a branch of ING Bank N.V., with registered office at Bijlmerdreef 106, 1102 CT, Amsterdam, the Netherlands. ING Bank N.V., French Branch, is registered with the Paris Registre du commerce et des sociétés under the number 791 866 890.
  - i The following sentence of Clause 7.1 of the Conditions is hereby deleted: "Changes in such cost and fees can be applied with immediate effect and without prior notice" and replaced

with the following: "ING may change such cost and fees with a two month's notice period. The Client will be deemed to have accepted the change, unless it has terminated in writing the relevant Services with effect prior to the proposed effective date of the change. Such termination is free of charge. If the Client chooses to so terminate, such Services shall terminate on the effective date of the change."

- ii Clause 13.5 of the Conditions is hereby deleted.
- iii The following sentence of Clause 14.2 b of the Conditions is hereby deleted: "ING may (if permitted by law) commence proceedings in another competent court and/or concurrent proceedings in any number of jurisdictions."
- iv The provisions of article 1195 of the French Civil Code shall not apply to the Client and ING with respect their respective obligations under any Agreement and neither the Client nor ING shall be entitled to make any claim under article 1195 of the French Civil Code.
- j ING Bank N.V. Sofia Branch
  - i InsideBusiness Portal is provided by ING Bank N.V. Sofia Branch. The relationship between the Client and ING regarding InsideBusiness Portal, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Bulgarian law.

## 2 InsideBusiness Payments

- 2.1 This Clause 2 only applies to InsideBusiness Payments. The Client may use InsideBusiness Payments if so agreed with the ING Office providing InsideBusiness Payments.
- 2.2 ING will, if agreed and to the extent possible, enable the Client to use InsideBusiness Payments for the services as contemplated in Clause 3.1 of the Conditions. In addition ING will, if agreed, provide the Client with the possibility to authorise or decline in InsideBusiness Payments Batch Payment Orders which are initiated in other ING Channels. Further limitations regarding this service and suitable Payment Orders may apply. Additional information regarding the functionalities of and the services provided through InsideBusiness Payments can be obtained from ING.
- 2.3 Batch Payment Orders that are initiated in other ING Channels and delivered to InsideBusiness Payments for authorisation are treated the same way as Batch Payment Orders, which are initiated in InsideBusiness Payments. Authorisation is done based on Batch Payment Order level. Information regarding Payment Orders, which are initiated in other ING Channels and delivered to InsideBusiness Payments for authorisation is only available on Batch Payment Order level and not on individual Payment Order level.

- 2.4 Contrary to the provision in the ING Wholesale Banking Conditions, or any similar clause in any other relevant payment Services Document, indicating that ING will forward Instructions to the relevant third party service provider upon its receipt, ING will forward Instructions to the third party payment services provider responsible for its execution on the Business Day indicated by the Client and/or User for its execution.
- 2.5 A Payment Order for execution on a specific date or at the end of a certain period can be revoked within InsideBusiness Payments until the end of the Business Day preceding the day of forwarding to the third party payment services provider.
- 2.6 If InsideBusiness Payments is offered by an ING Office in a particular country, the country specific conditions for that particular country in paragraph 1.8 of InsideBusiness Portal will apply *mutatis mutandis*, whereby a reference to "InsideBusiness Portal" will be read and construed as a reference to "InsideBusiness Payments". In that case, these country specific conditions will prevail over the non-country specific conditions.

### 3 InsideBusiness Trade

- 3.1 This Clause 3 only applies to InsideBusiness Trade. The Client may use InsideBusiness Trade if so agreed with the ING Office providing InsideBusiness Trade.
- 3.2 ING will, if agreed and to the extent possible, enable the client to use InsideBusiness Trade for the services as contemplated in Clause 3.1 of the Conditions. Additional information regarding the functionalities of and the services provided through InsideBusiness Trade can be obtained from ING.
- 3.3 As a condition for accessing and using InsideBusiness Trade the Client shall ensure that at all times at least one natural person with the authority to appoint other Users is appointed as User.

### 4 InsideBusiness Payments CEE

- 4.1 This Clause 4 only applies to the InsideBusiness Payments CEE Local Sites. The Client may use and access InsideBusiness Payments CEE Local Site if so agreed with the applicable ING Office.
- 4.2 ING will, if agreed and to the extent possible, enable the client to use InsideBusiness Payments CEE Local Site for the services as contemplated in Clause 3.1 of the Conditions. Additional information regarding the functionalities of and the services provided through InsideBusiness Payments CEE Local Sites can be obtained from ING.

- 4.3 In addition to the Conditions, the ING Office providing the relevant InsideBusiness Payments CEE Local Site may terminate the Agreement regarding such channel with immediate effect, without being required to pay damages or any other form of compensation, if the Account with such ING Office has been terminated.

#### 4.4

### 5 InsideBusiness Payments CEE Local Sites

- a InsideBusiness Payments CEE Bulgaria by ING Bank N.V. Sofia Branch
- i InsideBusiness Payments CEE Bulgaria is provided by ING Bank N.V. Sofia Branch. The relationship between the Client and ING regarding InsideBusiness Payments CEE Bulgaria, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Bulgarian law.
- b InsideBusiness Payments CEE Czech Republic by ING Bank N.V., Prague Branch
- i InsideBusiness Payments CEE Czech Republic is provided by ING Bank N.V., Prague Branch. The relationship between the Client and ING regarding InsideBusiness Payments CEE Czech Republic, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith are governed exclusively by Czech laws.
- ii Unless agreed otherwise payment services via InsideBusiness Payments CEE Czech Republic are subject to the ING Wholesale Banking Conditions.
- iii The execution date of a Payment Order may not be later than 90 days from the receipt of such order by ING Bank N.V., Prague Branch.
- iv Clause 6.5 of the Conditions is not applicable to InsideBusiness Payments CEE Czech Republic.
- c InsideBusiness Payments CEE Hungary by ING Bank N.V. Hungary Branch
- i InsideBusiness Payments CEE Hungary is provided by ING Bank N.V. Hungary Branch. The relationship between the Client and ING regarding InsideBusiness Payments CEE Hungary, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Hungarian law.
- d InsideBusiness Payments CEE Romania by ING Bank N.V. Amsterdam Bucharest Branch
- i InsideBusiness Payments CEE Romania is provided by ING Bank N.V. Amsterdam Bucharest Branch. The relationship between the Client and ING regarding InsideBusiness Payments CEE Romania, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Romanian law.

- ii. With respect to InsideBusiness Payments CEE Romania, the provisions of article 1.8 b. points (i), (ii), (iii) and (iv) are applicable accordingly between the Parties whereby a reference to "InsideBusiness Portal" will be read and construed as a reference to "InsideBusiness Payments CEE Romania". These country specific conditions will prevail over the non-country specific conditions.
- e InsideBusiness Payments CEE Russia by ING Bank (EURASIA) JSC
  - i InsideBusiness Payments CEE Russia is provided by ING BANK (EURASIA) JSC. The relationship between the Client and ING regarding InsideBusiness Payments CEE Russia, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Russian law.
  - ii The InsideBusiness Payments CEE Russia Rulebook as published from time to time by ING BANK (EURASIA) JSC (the "Russian Rulebook") is a Services Document and applies to the relation between the Client and ING Bank (EURASIA) JSC with regard to InsideBusiness Payments CEE Russia.
  - iii The definition of Business Day in Clause 1.1 of the Conditions shall be replaced with "A day which is a business day in accordance with Russian labour laws and accounting for possible changes in the holiday schedule by the Government of the Russian Federation."
  - iv The word "English" in Clause 2.1(c) of the Conditions shall be replaced with "Russian".
  - v Clause 2.2(b) of the Conditions shall be amended by adding after the words "amend these Conditions" the words "and the Russian Rulebook".
  - vi Clause 6.4 of the Conditions shall be amended by adding after the words "a validity period of 100 years" the words "(or 1 year, for powers of attorney governed by Russian law)".
  - vii Clause 6.5 of the Conditions is not applicable to InsideBusiness Payments CEE Russia.
  - viii Clause 14.2(b) of the Conditions shall be replaced with the following "All disputes arising out of or in connection with the Agreement shall be exclusively and finally settled under the Rules of International Commercial Arbitration Court at the Chamber of Commerce and Industry of the Russian Federation. The arbitration proceedings shall be conducted in the Russian language."
- f InsideBusiness Payments CEE Slovakia by ING Bank N.V., pobočka zahraničnej banky (Bratislava Branch)
  - i The words "of the capital city" in Clause 14.2.b of the Conditions are hereby deleted.
- ii Any dispute, claim or conflict arising from, or in connection with, a Service may be resolved in arbitration proceeding pursuant to Act No. 244/2002 Coll. on Arbitration as amended (the "Arbitration Act") only if ING and the Client entered into a written arbitration agreement, unless the Arbitration Act provides otherwise. The arbitration agreement must satisfy the requirements set out in the Arbitration Act. A delivered arbitral award which can no longer be reviewed under the Arbitration Act, has the same effect on the parties to the arbitration proceedings as a final judgement of a court.
- iii Any dispute, claim or conflict arising from, or in connection with, a Service may be resolved out-of-court by means of a mediation under Act No. 420/2004 Coll. on Mediation as amended (the "Mediation Act") only if ING and the Client entered into a written agreement on the settlement of the dispute through mediation under the Mediation Act. Mediation does not prevent ING or the Client from bringing an action in court or from initiating arbitration proceedings. The mediation may result in an agreement binding on the parties.
- g InsideBusiness Payments CEE Ukraine by JSC ING Bank Ukraine
  - i InsideBusiness Payments CEE Ukraine is provided by JSC ING Bank Ukraine. The relationship between the Client and ING regarding InsideBusiness Payments CEE Ukraine, including the Agreement, the Conditions and any non-contractual obligations arising out of or in connection therewith, are governed exclusively by Ukrainian law.
  - ii The words "European Central Bank" in the definition of Business Day in Clause 1.1 of the Conditions are hereby replaced by the words "National Bank of Ukraine".
  - iii The definition of Electronic Signature in Clause 1.1 of the Conditions shall be amended by adding the words "Electronic signature means the electronic digital signature according to Ukrainian law".
  - iv The word "English" in Clause 2.1(c) of the Conditions shall be replaced with "Ukrainian".
  - v In addition to Clause 12 of the Conditions, the Client declares that it has obtained consent from data subjects whose personal data is made available to ING.

## 6 InsideBusiness Connect File Transfer

- 6.1 This Clause 6 only applies to InsideBusiness Connect File Transfer. The Client may use InsideBusiness Connect File Transfer if so agreed with the ING Office providing InsideBusiness Connect File Transfer.



- 6.2 ING will, if agreed and to the extent possible, enable the Client to use InsideBusiness Connect File Transfer for the services as contemplated in Clause 3.1 of the Conditions. In addition, Batch Payment Orders initiated in InsideBusiness Connect File Transfer may, if agreed, be authorised through InsideBusiness Portal or InsideBusiness Payments. Additional information regarding the functionalities of and the services provided through InsideBusiness Connect File Transfer can be obtained from ING.
- 6.3 If InsideBusiness Connect File Transfer is offered by an ING Office in a particular country, the country specific conditions for that particular country in paragraph 1.8 of InsideBusiness Portal will apply mutatis mutandis to InsideBusiness Connect File Transfer.

## 7 InsideBusiness Connect for Swift

- 7.1 This Clause 7 only applies to InsideBusiness Connect for Swift. The Client may use InsideBusiness Connect for Swift if so agreed with the ING Office providing InsideBusiness Connect for Swift .
- 7.2 ING will if agreed and to the extent possible enable the client to use InsideBusiness Connect for Swift for the services as contemplated in Clause 3.1 of the Conditions. In addition, Batch Payment Orders initiated in InsideBusiness Connect for Swift may, if agreed, be authorised through InsideBusiness Portal or InsideBusiness Payments. Additional information regarding the functionalities of and the services provided through InsideBusiness Connect for Swift can be obtained from ING.
- 7.3 To use InsideBusiness Connect for Swift , an agreement between the Client and SWIFT SC , a company incorporated under the laws of Belgium, for the supply of the services offered by SWIFT SC known as "Swift" must be in full force and effect and implemented.
- 7.4 To access and use InsideBusiness Connect for Swift , Clients must use the means of access and signing provided by SWIFT SC or other means of access and use as indicated in the payment Services Documents or communicated by ING or SWIFT SC .
- 7.5 The Client herewith expressly acknowledges and agrees that individual Users cannot be identified in InsideBusiness Connect for Swift and that ING is unable to check whether or not an Instruction is initiated by an authorised User. As a consequence all Instructions received through InsideBusiness Connect for Swift will be deemed to be issued by authorised Users and the Client explicitly agrees that ING will not be liable for any and all consequences of Instructions issued by unauthorised persons. Each User will be deemed authorised to issue Instructions solely and for an

unlimited amount and any limit as indicated in a PoA appointing a User will not be applicable for the InsideBusiness Connect for Swift . This Clause shall however not apply to Instructions initiated by Users within InsideBusiness Connect for Swift when signed by means of a 3SKey-token, a personal token validated and accepted by ING to the extent possible that allows ING to identify the User and its authorisation to issue such Instructions.

- 7.6 The Client is obliged to identify and monitor which Instruction is initiated by which User and implement the necessary safety measures to avoid a situation where unauthorised persons initiate Instructions. The Client undertakes to securely store for a period of minimum seven (7) years all data regarding the access to and the use of the InsideBusiness Connect for Swift by each User, in particular data concerning Instructions initiated by each User. At ING's first request the Client will provide such data in a format accessible to ING.
- 7.7 ING will not be liable for (i) the consequences resulting from theft, loss, misappropriation or unauthorised use of the means of access and signing provided by SWIFT SC or a third party or (ii) the failure to act upon instructions from such parties. Any liability in this respect will be governed by the provisions of the agreement between the Client and SWIFT SC or the applicable third party. Without prejudice to Clause 4.1.i, the Client shall, and shall ensure that a User shall, without undue delay notify SWIFT SC or the applicable third party on becoming aware of any theft, loss, misappropriation or unauthorised use of a means of access and signing provided by such party.
- 7.8 ING will not be liable for the non- or incorrect forwarding or execution of Instructions attributable to (in)activities of SWIFT SC .
- 7.9 If InsideBusiness Connect for Swift is offered by an ING Office in a particular country, the country specific conditions for that particular country in paragraph 1.8 of InsideBusiness Portal will apply mutatis mutandis to InsideBusiness Connect for Swift.

## 8 InsideBusiness Connect for EBICS

- 8.1 This Clause 8 only applies to InsideBusiness Connect for EBICS. The Client may use InsideBusiness Connect for EBICS if so agreed with the ING Office providing InsideBusiness Connect for EBICS.
- 8.2 ING will if agreed and to the extent possible enable the Client to use InsideBusiness Connect for EBICS for the services as contemplated in Clause 3.1 of the Conditions. In addition, Batch Payment Orders initiated in InsideBusiness Connect for EBICS may, if agreed, be authorised through InsideBusiness Portal. Additional

information regarding the functionalities of and the services provided via InsideBusiness Connect for EBICS can be obtained from ING.

- 8.3 If InsideBusiness Connect for EBICS is offered by an ING Office in a particular country, the country specific conditions for that particular country in paragraph 1.8 of InsideBusiness Portal will apply mutatis mutandis to InsideBusiness Connect for EBICS.

# Annex 2. Security Rules Mobile and Internet Banking

The Client is obliged to ensure that Users are bound by and shall observe and comply with all obligations as indicated in the ING Channel Conditions (the “Conditions”) and relevant Services Documents. Each User must take all conceivable measures for the secure use of the App or any ING Channel and the safekeeping of (a personalised security feature of) an Authorisation Instrument. This Annex to the Conditions contains a non-exhaustive high level summary of the security rules a User should observe. This Annex is only provided as guidance for the Client to provide to its Users and does not replace the stipulations and security features as incorporated in the Conditions. ING has the right to revise these security rules with immediate effect without prior notification.

## Security Rules Mobile and Internet Banking

When you use an App or an ING Channel (a secure online banking system and/or an electronic communication channel provided by ING) for banking or communicating with ING, it is your responsibility to keep your communication and banking transactions secure. This means observing these Security Rules:

### 1 Keep your security codes secret

Security codes are passwords, PIN codes and all (other) personalised security features of an “Authorisation Instrument” (any procedure or instrument used to access and use a service of ING and/or give (consent to) an instruction to ING).

- Your security codes are personal: never let anyone else see them and never tell anyone what your codes are.
- Do not write your security codes down or save them in a file. If you have to keep a reminder, make sure it is in a form that will only make sense to you.
- If the system allows you to choose a password, username or PIN, make sure that it is not easy to guess. For example, do not use birthdays, names of family members or postal codes.
- Be careful not to let anyone see what you are keying when you enter a code.
- Never reveal security codes to anyone who asks for them, e.g. on the phone, in an email, an SMS, WhatsApp message or face-to-face. ING staff will never ask you for your codes.

### 2 Don't let anyone else use your personalised Authorisation Instrument

- Be aware when using your Authorisation Instrument.
- Always keep your Authorisation Instrument in a safe place and take care not to lose it.
- Regularly check that you still have your Authorisation Instrument in your possession.

### 3 Make sure all the devices you use for banking have proper security protection

- The devices you use for banking, such as your mobile phone, tablet or computer, must have an original operating system that is kept updated to the latest version.
- The software you use must always be up-to-date. If you use App to access an ING Channel, always install the latest version.
- A computer or laptop you use for an ING Channel must have security protection in the form of antivirus software and firewall.
- Do not install any illegal software.
- Secure access to your mobile phone, tablet or computer by means of an access code.
- Make sure nobody else can use your ING Channel account or App. Never leave your computer, laptop, tablet or mobile phone unattended while logged into the ING Channel or having opened the App. Always log out and lock your device before leaving it unattended or when you have finished using an ING Channel or App.

### 4 Check your bank account regularly

Whenever you get online or printed statements, check for unauthorised transactions as soon as possible. If ING provides you with transaction details online, check them regularly and at least once a week. If you only get printed statements, check them at least within a week of receipt.

### 5 Report incidents to ING immediately and take such actions as instructed by ING

You must telephone ING immediately if you suspect that the security of your (personalised security feature of an) Authorisation Instrument, App or ING Channel has been compromised. You should in any case telephone ING in the following situations:

- you know or suspect that someone knows or has used your security details;

- when using the App or an ING Channel, you discover transactions not made by you or another authorised User;
- your Authorisation Instrument, or the mobile phone, tablet or computer you use for online banking has been stolen or lost.

Also call ING immediately if you encounter anything else which is unusual, such as an unfamiliar log-in page.

If ING tells you to take certain action, for example to prevent further incidents, you must act as instructed.